Casino Gaming Commission

Procedures for the Importation and Transportation of Gaming Equipment

The Casino Gaming Commission ("the Commission") requires that this procedure be followed in relation to the importation and transportation of Gaming Equipment that is under the jurisdiction of the Commission, i.e. Gaming Equipment that is intended to be used in a casino. The Commission reserves the right to modify these requirements at any time, or to waive compliance with any requirement if circumstances allow.

Definitions

As used in this procedure, the following definitions apply:

"Fully assembled" means configured with all components and with software embedded so as to be completely operable.

"Gaming Equipment" bears the meaning ascribed thereto in the Casing Gaming Act 2010 ("the Act").

"Software" means operating media, game media, configuration media, and any other type of media that aids and its' critical to the operation of an electronic gaming device and is required to be approved for use in Jamaica.

Importation Requirements

1. All Gaming Equipment must first be approved or licensed by the Commission in accordance with Part VII of the Casino Gaming (General) Regulations before being imported into Jamaica.
2. Once the Commission has issued a licence or approval in respect of the Gaming Equipment, it is the responsibility of the casino operator or prospective casino operator to obtain an import permit using the Jamaica Single Window for Trade (JSWIFT) operated by the Jamaica Customs Agency (JCA) or such other procedure or mechanism as may be specified.
3. In order to obtain the import permit, a copy of the approval or licence must be entered into JSWIFT, together with the relevant commercial invoice(s), packing list(s), bill(s) of lading, and any other information required.
4. It is the responsibility of the casino operator or prospective casino operator to comply with all requirements of the JCA and any other regulatory authority with respect to importation of items into Jamaica, including, without limitation, in relation to security of shipments, chain of custody, and documentation, and it is expected that the casino

operator or prospective casino operator will obtain guidance from a customs broker or other expert regarding the details of these requirements.

5. The determination of import taxes and tariffs will be executed by the JCA in accordance with applicable law, and taking account of any relevant exemptions or incentives. **Such matters are outside the remit of the Commission, and all duties and taxes incurred on shipments are the sole responsibility of the casino operator**.
6. A shipping notification containing the following information must be submitted to the Commission as soon as possible, and in any event no later than two (2) business days prior to arrival of the Gaming Equipment to Jamaica:
    a. Company name, trade name, and business address of entity supplying the Gaming Equipment;
    b. Contact name, telephone number, and e-mail address for the operator's representative submitting the shipping notification;
    c. The manufacturer's company name and a contact person name, phone number and email, if the manufacturer is different from the supplier;
    d. Serial number, model number, theme, software set description, Laboratory certification numbers, or other documented identification information that corresponds with the gaming equipment being shipped, and corresponding number of each type of gaming equipment or approved software components to be shipped. Alternative methods of identifying gaming Equipment may be approved in writing by the Commission prior to the arrival of the gaming equipment, if the aforementioned identifiers are not applicable to the gaming equipment being imported;
    e. Reason for shipment;
    f. Date of shipment;
    g. Company name, trade name, and address of ultimate owner, and location where the gaming equipment is to be delivered;
    h. Contact name, telephone number, and e-mail address for the company representative responsible for the receipt of the gaming equipment;
    i. Expected date and time of delivery of the Gaming Equipment;
    j. Name of vessel or aircraft carrier and voyage number by/on which the Gaming Equipment will be transported;
    k. An inventory of the gaming equipment or approved software components to be shipped;
    l. The port of exit for the gaming equipment shipment and the port of entry into Jamaica; and
    m. the number of the container in which the Gaming Equipment is to be shipped, and the seal number for that container.

7. The casino operator is advised to ensure that the information to be provided to the Commission under the previous paragraph is also provided to the JCA or any other relevant authority in accordance with any deadlines and procedures which the JCA or other authority may stipulate in its sole and absolute discretion.
8. The casino operator shall designate a warehouse or other location in Jamaica to which a shipment of gaming equipment is to be delivered to facilitate joint inspection of the shipment by the JCA and the Commission. The casino operator shall be responsible for taking all such steps as may be required by the JCA to procure the JCA's participation in such joint inspection.
9. Gaming equipment shall be delivered to the designated location to facilitate joint inspection during normal business hours of the Commission. The designated warehouse or other location shall be approved by the Commission in advance of arrival of the shipment.
10. The casino operator shall ensure that on arrival at the designated location, the gaming equipment is placed in such a manner as to offer easy access by the JCA and Commission staff to verify the particulars of the Gaming Equipment including the serial number and model number on the ID plate, or other unique identifier approved in writing by the Commission.

Movement of Commission-approved Gaming Equipment within or outside of Jamaica

11. The removal of gaming equipment from an authorised location in Jamaica to be transported outside of Jamaica, or to another authorised location within Jamaica must be approved in advance by the Commission. An application for such approval must identify the gaming equipment to be moved and must be supported by evidence regarding:
    a. the secure transportation of the gaming equipment within and outside of Jamaica;
    b. maintenance and security of custody; and
    c. compliance with all relevant requirements of the Commission.

The above import permitting procedure will apply to any subsequent reimportation of such gaming equipment.

Gaming Equipment removed for destruction

12. When a piece of Gaming Equipment is removed for destruction, the critical software media must be removed and returned to the Commission or its designate for destruction.

Authorized Locations

13. In order to be approved by the Commission, a storage facility or designated location for receiving gaming equipment must comply with the following requirements:

a. it must be inaccessible by and/or closed to the general public, with access being limited to specified identified personnel only;
b. the storage facility or designated location and all entrances/exits must be under continuous video surveillance with recording capabilities; and
c. entry and exit of personnel must be recorded in writing, including particulars of:
    i. date and time of entrance and exit;
    ii. name of each person entering the location;
    iii. signature of each person entering the location;
    iv. purpose for entering the location; and
    v. time of departure.